



Youth Horizons

1601 E. Douglas, Wichita KS 67211
316-262-8293

TITLE: Cook
EXEMPTION STATUS: Full-Time, Non-exempt
REPORTS TO: Residential Director
PAY RATE: Hourly, \$13/hour
SCHEDULE: M-F, 6AM-3PM (Schedule is negotiable)
LOCATION: Kinloch Price Boys Ranch

Essential Functions:

1. Purchases food and supplies necessary to prepare meals for residents and staff.
2. Plans meals in advance.
3. Maintains established food preparation standards as set by local and state health departments.
4. Modifies meals, prepares foods to meet resident dietary needs.
5. Assures proper care and maintenance of all food service equipment

The above functions are representative of the general nature and function of the work performed, not an exhaustive list of duties.

Qualifications:

Education: Required: Possess a current Food Handlers Certificate at time of hiring. *Preferred:* Education and experience in food preparation, nutrition, and/or dietetics.

Experience: Experience in principles and practices of childhood nutrition. Experience in food service preparation and management. Effective oral and written communication skills are required.

Spiritual: Must be committed Christian, active in local church.

Additional Requirements: Driver's license, regular access to a reliable vehicle. Pass a medical examination and background reference verification procedure. Pass a TB test yearly. Manual dexterity to perform essential functions of position; must be able to lift 50 pounds. Technological proficiency with computer, telephone, copier. Effective organizational and problem solving skills.

Working Conditions:

Standing for long periods, stooping, squatting, lifting, and climbing. Must be able to drive and ride in a vehicle. If applicant does not possess at time of hire, obtaining Food Handlers Certificate within six months of hiring is expected.